

# Public Document Pack



## BLACKPOOL COUNCIL

Tuesday, 17 February 2015

To: The Members of Blackpool Council

Mr Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of **Blackpool Council** to be held in the Council Chamber at the Town Hall, Blackpool on Friday, 27 February 2015 commencing at 11.00 am for the transaction of the business specified below.

Director of Regulatory and Governance Services

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### Business

#### **1 DECLARATIONS OF INTEREST**

Members are asked to declare any interests in the items under consideration and in doing so state:

- (1) the type of interest concerned; and
- (2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

#### **2 MINUTES OF THE LAST MEETING HELD ON 21 JANUARY 2015** (Pages 1 - 6)

To agree the minutes of the last meeting held on 21 January 2015 as a true and correct record.

#### **3 CAPITAL PROGRAMME 2015/2016, 2016/2017 AND 2017/ 2018** (Pages 7 - 16)

To consider setting a Capital Programme for 2015/ 2016, 2016/ 2017 and 2017/ 2018.



# Public Document Pack Agenda Item 2

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 21 JANUARY 2015

### Present:

Councillor Haynes (in the Chair)

### Councillors

Benson	Doherty	Jones	Stansfield
Brown	Elmes	H Mitchell	I Taylor
Campbell	Evans	M Mitchell	L Taylor
Clapham	Galley	O'Hara	Mrs Taylor
D Coleman	Green	Owen	Williams
G Coleman	Hunter	Robertson BEM	Wright
I Coleman	Hutton	Rowson	
Collett	Jackson	Ryan	
Cox	Mrs Jackson	Smith	

### In Attendance:

Neil Jack, Chief Executive  
Carmel McKeogh, Deputy Chief Executive  
John Blackledge, Director of Community and Environmental Services  
Alan Cavill, Director of Place  
Delyth Curtis, Director of People  
Dr Arif Rajpura, Director of Public Health  
Karen Smith, Deputy Director of People (Adult Services)  
Steve Thompson, Director of Resources  
Mark Towers, Director of Governance and Regulatory Services/ Monitoring Officer  
Lorraine Hurst, Head of Democratic Governance  
Yvonne Burnett, Democratic Governance Projects Officer  
Joe Robinson, Communications Officer

### Apologies:

Apologies for absence were received on behalf of Councillor Blackburn who was on official Council business.

### 1 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 2 MINUTES OF THE LAST MEETING HELD ON 26 NOVEMBER 2014

**Resolved:** That the minutes of the Council held on 26<sup>th</sup> November 2014 be signed by the Mayor as a correct record.

### 3 ANNOUNCEMENTS

The Mayor offered good wishes for those members who were absent due to their own or family illness.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 21 JANUARY 2015

The Mayor also offered congratulations, on behalf of the Council, to the Doric Hotel which had recently been voted the number one family hotel in the UK on Trip Advisor and 25<sup>th</sup> globally, along with other Blackpool hotels which had featured high on the ratings list.

### 4 EXECUTIVE REPORTS

Cabinet Members presented reports to the Council on work undertaken within their portfolio areas. Councillor Jackson presented the reports on behalf of the Leader of the Council, the Cabinet Member for Tourism and Leisure and the Cabinet Member for Street Scene and the Environment. All the reports covered decisions taken, work in progress and work to be undertaken in the near future. Questions, comments and debate were invited from all councillors on each of the report areas.

Notes:

- (1) As part of presenting the report from the Leader of the Council, Councillor Jackson read a statement from Councillor Cain, regarding matters raised by Councillor Evans at the last Council meeting in relation to the Remembrance Sunday and in which Councillor Cain offered his apologies. Councillor Evans responded by accepting the apology offered. Councillor Smith also offered his apology in relation to the same matter.
- (2) On behalf of the Leader of the Council, Councillor Jackson agreed for a written response to be provided to Councillor Clapham on the concerns raised over the lack of local providers that had been awarded contracts by Blackpool Council in the recent tendering processes and details of the value of each contract.
- (3) Councillor Jackson agreed on behalf of the Leader, to look further into the matter raised by Councillor Clapham regarding a rebate of Council Tax and rent that was outstanding for a local constituent.
- (4) Following the statement from Councillor Galley that 100 new businesses had been supported by the Get Started service, Councillor Jackson agreed for clarification to be provided on the reason for the 2014/15 target being set at 90 new businesses.
- (5) Councillor Jackson agreed for a response to be provided to Councillor Williams on the length it had taken to finalise the contract for the new tenant at the Enterprise Centre and why it had not been completed on the date of occupation of the premises.
- (6) Councillor Jackson agreed to provide a response to Councillor Galley as to why the new Youth Enterprise Challenge had adopted a different approach to the former challenge, which had operated in a similar fashion to the television programme 'Dragon's Den' and which had proven successful.
- (7) In response to Councillor Galley, Councillor Jackson also agreed to provide clarification as to why the NEET (Not in Education, Employment or Training) scheme in Claremont was due to end in March 2015.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 21 JANUARY 2015

- (8) Councillor Jackson agreed for a written response to be provided to Councillor Williams on the reason for the Council replacing Windows XP with Windows 7 rather than Windows 8.
- (9) On behalf of the Cabinet Member for Tourism and Leisure, Councillor Jackson agreed to provide a response to Councillor Galley on whether the illuminated 'Welcome' arches at Bispham and Starr Gate would return this year.
- (10) Councillor Jackson also agreed on behalf of the Cabinet Member, to provide a written response on whether the Council had a cremator at Carlton Crematorium that could accommodate morbidly obese people.
- (11) In response to Councillor Williams, Councillor Jackson agreed on behalf of the Cabinet Member, to provide a breakdown a breakdown of costs associated with the Mamma Mia Production, including ticket returns, advertising, salaries and profit and loss accounts.
- (12) Councillor Collett agreed to provide Councillor Williams with details of the number of obese children in primary schools since 2011.
- (13) On behalf of the Cabinet Member for Street Scene and the Environment, Councillor Jackson agreed for written clarification to be provided for Councillor Evans on the figures on the figures quoted in the report relating the amount of waste that had been recycled.
- (14) Councillors D Coleman, Cox, Doherty and H Mitchell left the meeting during consideration of the above item.

### 5 COUNCIL TAX REDUCTION SCHEME

Members considered the recommendation from the Executive in relation to the percentage reduction for working age claimants and were aware that the Council had adopted a self-funding Scheme under which all working age claimants had to pay at least 27.11% of their Council Tax, which remained the case for the current financial year. Members were also aware that following an Equality Analysis and in order to mitigate part of the impact of the Council Tax Reduction Scheme on some households, a discretionary hardship fund had been established.

**Motion:** Councillor Jackson proposed (and Councillor Williams seconded):

- '1. To agree that the reduction applied to Working Age claimants remains at 27.11% for the 2015/2016 Scheme and that the main elements and method of calculating awards previously agreed by Council on 22<sup>nd</sup> January 2014 will remain the same.
2. To agree that the Council continue to operate a Discretionary Discount Policy to be awarded in cases of exceptional hardship.'

**Motion carried:** The motion was submitted to the Council and carried.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 21 JANUARY 2015

### 6 CREATION OF A HOUSING REGENERATION COMPANY

The Council considered the recommendation from the Executive at its meeting on 14 December 2014, to proceed to establish a housing regeneration company for Blackpool as a special purpose vehicle that would take a more pro-active approach in securing source investment to create a stronger housing market that met the housing needs of Blackpool residents.

**Motion:** Councillor Campbell proposed (and Councillor Williams seconded):

- '1. To authorise the Chief Executive, following consultation with the Director of Governance and Regulatory Services to take the necessary steps to form a wholly owned company of the Council, including:
  - To incorporate the company under the Companies Act 2006, as a private company limited by shares.
  - To appoint Directors to serve on the Board of the company and constitute a Shareholder's Panel, in line with the Council's Governance Code of Practice.
  - To identify the need and then carry out any staff transfers as appropriate.
  - To prepare articles of association for the company setting out its objectives and governance arrangements.
2. To agree that the Director of Place be authorised, following consultation with the Director of Resources, to develop financial options to support the furtherance of the company's objectives and to report back to the Executive in due course.'

**Motion carried:** The motion was submitted to the Council and carried.

### 7 PROPER OFFICER DESIGNATIONS

It was reported that recent personnel changes in the Cumbria and Lancashire Public Health England Centre health protection team had made it necessary to update arrangements for proper officer functions for local authorities in Cumbria and Lancashire in relation to the Public Health (Control of Disease) Act 1984 and also as port medical officers due to Blackpool having an airport. It was also recommended for nominated lead officers to coordinate the investigation and care management arrangements in complex cases where section 47 orders might be considered.

**Motion:** Councillor Jackson proposed (and Councillor I Taylor seconded):

- '1. To confirm the Proper Officers as outlined in the Council report with effect from 21 January 2015.
2. That the Director of Governance and Regulatory Services be authorised to update the Constitution accordingly.'

**Motion carried:** The motion was submitted to the Council and carried.

## 8 SUN BED OPERATORS

**Motion:** Having submitted notice, Councillor Williams proposed (and Councillor Clapham seconded):

'In 2014, the Council undertook a test purchasing project in Blackpool, which found in a number of sun tanning salons instances where there was harmful exposure of sun beds emitting higher than recommended levels of ultra violet light, which could cause serious health implications. Another safety concern highlighted was use by under-age individuals. More robust powers to Local Authorities are needed in regard to the enforcement and prosecution of operators, through a stringent licensing scheme.

The Chief Executive is therefore requested to write to the Secretary of State for Health to request the introduction of such a scheme, to include minimum levels of staffing, staff training and age policies and checks on the strength of tubes.'

**Motion carried:** The motion was submitted to the Council and carried.

## 9 MAYOR ELECT FOR 2015/2016

**Motion:** Councillor Jackson proposed (and Councillor Williams seconded):

'That Councillor Peter Callow be invited to offer himself for the election of Mayor at the Annual Meeting of the Council on 22 May 2015 and agree that the meeting commences at 2.00pm, as it did in 2014.'

**Motion carried:** The motion was submitted to the Council and carried.

## Mayor

(The meeting ended at 8.19 pm)

Any queries regarding these minutes, please contact:

Lorraine Hurst, Head of Democratic Governance

Tel: 01253 477127

E-mail: [lorraine.hurst@blackpool.gov.uk](mailto:lorraine.hurst@blackpool.gov.uk)

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	27 <sup>th</sup> February 2015

## **CAPITAL PROGRAMME 2015/2016, 2016/2017 AND 2017/ 2018**

### **1.0 Purpose of the report:**

1.1 To consider setting a Capital Programme for 2015/ 2016, 2016/ 2017 and 2017/ 2018.

### **2.0 Recommendation(s):**

2.1 To approve the recommendations of the Executive to Council from its meeting held on 9 February 2015, namely:

2.1.1 To approve the Capital Programme for 2015/2016 as set out at Appendices A and B, in the report to the Executive, including the contingency of £762,000.

2.1.2 To agree to continue the Single Capital Pot approach as outlined in Section 4 of the report to the Executive and to approve a top slice of 12.5%, to allow for investment in key priority areas and overspends that are not otherwise fundable.

2.2 To note the following decisions of the Executive in relation to the Capital Programme from its meeting in 9 February 2015, namely:

2.2.1 To agree that individual Executive approvals will continue to be required for all Prudential borrowing schemes.

2.2.2 To agree the Capital Prudential Indicators as identified in Appendix C, of the report to the Executive.

### **3.0 Reasons for recommendation(s):**

3.1 To ensure delivery of the Council's key objectives.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council?

No

- 3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget
- 3.3 Other alternative options to be considered:  
None
- 4.0 Council Priority:**
- 4.1 The relevant Council Priorities are:
- Tackle child poverty, raise aspirations and improve educational achievement
  - Expand and promote our tourism, arts, heritage and cultural offer
  - Attract sustainable investment and create quality jobs
  - Encourage responsible entrepreneurship for the benefit of our communities
  - Improve housing standards and the environment we live in by using housing investment to create stable communities
- 5.0 Background Information**
- 5.1 The Council's 2015/16 Capital Programme runs concurrently with the 2015/ 2016 revenue budget with schemes usually extending over a number of years.
- 5.2 For that reason the programme projects forward indicative spending for three years. This report updates the programme set in 2014/ 2015 and seeks to ensure that capital expenditure is spent in areas that will contribute to meeting the Council's priorities.
- 5.3 The 2016/ 2017 and 2017/ 2018 programmes have been drawn up based upon individual allocations and current proposals. These will be reviewed as part of the budget processes for 2016/ 2017 and 2017/ 2018 in the light of changing priorities and final funding levels that mean no commitments can yet be identified in respect of these schemes.
- 5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 9 February, in connection with the Capital Programme. If any member requires further copies then please contact the Democratic Governance division on 01253 477034. Attached at Appendix 3 (a) is the decision notice from that meeting of the Executive.

- 5.5 Does the information submitted include any exempt information? No
- 5.6 **List of Appendices:**
- Appendix 3 (a) – Executive Decision Notice EX7/2015 – Capital Programme – 9 February 2015
- 6.0 **Legal considerations:**
- 6.1 It is a Council function to agree a programme of capital expenditure for each financial year.
- 7.0 **Human Resources considerations:**
- 7.1 None.
- 8.0 **Equalities considerations:**
- 8.1 None.
- 9.0 **Financial considerations:**
- 9.1 The draft Capital Programme is set out in the papers considered by the Executive at its meeting 9 February 2015. Once approved, capital budget monitoring will be reported to the Executive on a monthly basis with effect from Month 3 2015/2016.
- 10.0 **Risk management considerations:**
- 10.1 As outlined in the report to the Executive.
- 11.0 **Ethical considerations:**
- 11.1 None.
- 12.0 **Internal/ External Consultation undertaken:**
- 12.1 Internally with Capital Asset Management Group and the Corporate Leadership Team.
- 13.0 **Background papers:**
- 13.1 Individual scheme business cases and budget working papers.

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## Appendix 3a

<b>Notice of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX7/2015
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Simon Blackburn, Leader of the Council
<b>Date of Meeting:</b>	9 <sup>th</sup> February 2015

### **CAPITAL PROGRAMME 2015/2015, 2016/2017 AND 2017/18**

#### **1.0 Purpose of the report:**

1.1 To consider the 2015/16, 2016/17, 2017/18 Capital Programme – circulated to members under separate cover.

#### **2.0 Recommendation(s):**

2.1 To recommend to Council:

1. To approve the Capital Programme for 2015/2016 as set out at Appendices A and B, including the contingency of £762,000.
2. To approve the Single Capital Pot approach as outlined in Section 4 with a top slice of 12.5% to allow for investment in key priority areas and overspends that are not otherwise fundable (reference paragraph 4.2 of the report).
3. To approve the Capital Prudential Indicators as identified in Appendix C.
4. To agree that Executive approvals will continue to be required for all Prudential borrowing schemes (reference paragraph 3.1 of the report).

#### **3.0 Reasons for recommendation(s):**

3.1 To ensure delivery of the Council's key objectives.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:  
None

#### **4.0 Council Priority:**

4.1 The relevant Council Priorities are:

- Tackle child poverty, raise aspirations and improve educational achievement
- Expand and promote our tourism, arts, heritage and cultural offer
- Attract sustainable investment and create quality jobs
- Encourage responsible entrepreneurship for the benefit of our communities
- Improve housing standards and the environment we live in by using housing investment to create stable communities

#### **5.0 Background Information**

5.1 The Council's 2015/16 Capital Programme runs concurrently with the 2015/16 revenue budget with schemes usually extending over a number of years. For that reason the programme projects forward indicative spending for 3 years. This report updates the programme set in 2014/15 and seeks to ensure that capital expenditure is spent in areas that will contribute to meeting the Council's priorities. The 2015/16 programme is submitted for approval. The 2016/17 and 2017/18 programmes have been drawn up based upon individual allocations and current proposals. These will be reviewed as part of the budget processes for 2016/17 and 2017/18 in the light of changing priorities and final funding levels that mean no commitments can yet be identified in respect of these schemes.

5.2 Does the information submitted include any exempt information? No

**5.3 List of Appendices:**

Capital Programme Report  
Appendix A- Capital Programme Summary  
Appendix B- Capital Programme by Service  
Appendix C- The Prudential Code for Capital Finance- Prudential Indicators  
All circulated to members under separate cover

**6.0 Legal considerations:**

As outlined in the report, circulated to members under separate cover.

**7.0 Human Resources considerations:**

None.

**7.0 Equalities considerations:**

7.1 None.

**8.0 Financial considerations:**

8.1 As outlined in the report, circulated to members under separate cover.

**9.0 Risk management considerations:**

9.1 As outlined in attached report.

**10.0 Ethical considerations:**

10.1 None.

**11.0 Internal/ External Consultation undertaken:**

11.1 Internally with Capital Asset Management Group and the Corporate Leadership Team.

**12.0 Background papers:**

12.1 Individual scheme business cases and budget working papers.

**14.0 Key decision information:**

- 14.1 Is this a key decision? Yes
- 14.2 If so, Forward Plan reference number: 27/2014
- 14.3 If a key decision, is the decision required in less than five days? No
- 14.4 If **yes**, please describe the reason for urgency:

**15.0 Call-in information:**

- 15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No
- 15.2 If **yes**, please give reason:

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 30th January 2015 Date approved:

**17.0 Declarations of interest (if applicable):**

17.1 None

**18.0 Executive decision:**

**18.1 The Executive resolved as follows:**

To recommend to Council:

1. To approve the Capital Programme for 2015/2016 as set out at Appendices A and B, including the contingency of £762,000.



2. To approve the Single Capital Pot approach as outlined in Section 4 with a top slice of 12.5% to allow for investment in key priority areas and overspends that are not otherwise fundable (reference paragraph 4.2 of the report).
3. To approve the Capital Prudential Indicators as identified in Appendix C.
4. To agree that Executive approvals will continue to be required for all Prudential borrowing schemes (reference paragraph 3.1 of the report).

**18.2 Date of Decision:**

9<sup>th</sup> February 2015

**19.0 Reason(s) for decision:**

To ensure delivery of the Council's key objectives.

**19.1 Date Decision published:**

10<sup>th</sup> February 2015

**20.0 Executive Members in attendance:**

20.1 Councillor Blackburn, in the Chair

Councillors Cain, Campbell, Collett, Cross, Jackson, Jones, Rowson and Wright

**21.0 Call-in:**

21.1

**22.0 Notes:**

22.1

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	27 February 2015

## TREASURY MANAGEMENT STRATEGY 2015/ 2016

### 1.0 Purpose of the report:

1.1 The Council will be asked to consider the recommendations of the Executive in relation to the Treasury Management Strategy for the financial year 2015/ 2016.

### 2.0 Recommendation(s):

2.1 To approve the recommendations of the Executive to Council from its meeting held on 9 February 2015, namely:

2.1.1 To adopt all the Elements of the Treasury Management Strategy 2015/ 2016 and to approve the Prudential Indicators and limits for 2015/2016 – 2017/2018 as set in Annex B to the report to the Executive.

2.1.2 To approve the Prudential Indicators and Limits for 2015/ 2016 – 2017/ 2018 as set out in Annex C to the report to the Executive.

2.1.3 To approve the Minimum Revenue Provision Policy Statement for 2015/ 2016 as set out in Annex D to the report to the Executive.

### 3.0 Reasons for recommendation(s):

3.1 A feature of the 2011 edition of the CIPFA Code of Practice on treasury management activities is the annual approval of strategy and reporting of performance information.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council?

Yes – however, when approved this strategy will replace the current Treasury Management Strategy.

- 3.2b Is the recommendation in accordance with the Council’s approved budget? Yes
- 3.3 Other alternative options to be considered:  
None
- 4.0 Council Priority:**
- 4.1 The relevant Council Priority is “Deliver quality services through a professional, well-rewarded and motivated workforce.”
- 5.0 Background Information**
- 5.1 The Council is required by statute to publish an annual Treasury Management Strategy incorporating its Investment Strategy.
- 5.2 In essence, the Treasury Management Strategy is an annual plan of how Blackpool Council will manage its investments and cashflows. It identifies the Council’s borrowing needs and shows how it will invest temporary surplus cash balances, and how it will control its banking, money market and capital market transactions.
- 5.3 The Scale of Operations at Annex A in the report to the Executive shows the levels of capital expenditure, long-term borrowing and temporary investments and the impact that spending on new capital schemes has on average council tax levels.
- 5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 9 February, in connection with the Treasury Management Strategy. If any member requires further copies then please contact the Democratic Governance division on 01253 477034. Attached at Appendix 4 (a) is the decision notice from that meeting of the Executive.
- 5.5 Does the information submitted include any exempt information? No
- 5.6 List of Appendices:**  
Appendix 4 (a) – Executive Decision Notice EX8/2015 – Treasury Management Strategy – 9 February 2015
- 6.0 Legal considerations:**
- 6.1 None.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 Detailed in the report and Annexes A, B, C and D, which were circulated with the Executive agenda for its meeting on 9 February 2015.

**10.0 Risk management considerations:**

10.1 Liquidity Risk (accessibility and/or running out of cash)  
Market Risk (Movements in interest rates – yield)  
Credit Risk (investment counterparties might default – security)  
Operational Risk (adequacy of internal processes)

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 With the Council's Treasury Management Panel

**13.0 Background papers:**

13.1 None.

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## Appendix 4a

<b>Notice of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX8/2015
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Simon Blackburn, Leader of the Council
<b>Date of Meeting:</b>	9 <sup>th</sup> February 2015

### TREASURY MANAGEMENT STRATEGY 2015/16

#### 1.0 Purpose of the report:

- 1.1 The Treasury Management Strategy for the financial year 2015/16 and its Annexes A, B, C and D.

#### 2.0 Recommendation(s):

- 2.1 To recommend to Council to:

1. Adopt all the Elements of the Treasury Management Strategy 2015/16 and to approve the Prudential Indicators and Limits for 2015/16 – 2017/18 which are set out within Annex B to this report;
2. Approve the Prudential Indicators and Limits for 2015/16 – 2017/18 which are set out within Annex C to this report; and
3. Approve the Minimum Revenue Provision Policy Statement for 2015/16 within Annex D to this report.

#### 3.0 Reasons for recommendation(s):

- 3.1 A feature of the 2011 edition of the CIPFA Code of Practice on treasury management activities is the annual approval of strategy and reporting of performance information. The report circulated to members sets out the Council's Treasury Management Strategy for 2015/16.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council?

No

- 3.2b Is the recommendation in accordance with the Council’s approved budget? Not applicable - the report once approved will become part of the Council’s new approved budget
- 3.3 Other alternative options to be considered:  
None
- 4.0 Council Priority:**
- 4.1 The relevant Council Priority is  
“Deliver quality services through a professional, well-rewarded and motivated workforce “
- 5.0 Background Information**
- 5.1 The Council is required by statute to publish an annual Treasury Management Strategy incorporating its Investment Strategy.
- 5.2 In essence the Treasury Management Strategy is an annual plan of how Blackpool Council will manage its investments and cashflows. It identifies the Council’s borrowing needs and shows how it will invest temporary surplus cash balances, and how it will control its banking, money market and capital market transactions.
- 5.3 The Scale of Operations at Annex A shows the levels of capital expenditure, long-term borrowing and temporary investments and also the impact that spending on new capital schemes has on average council tax levels.
- 5.4 Does the information submitted include any exempt information? No
- 5.5 **List of Appendices:**  
Treasury Management Strategy 2015/2016  
Annex A – Scale of Operations  
Annex B - Elements of the Treasury Management Strategy 2015/16 – 2017/18



Annex C – Prudential Indicators  
Annex – D Policy on Minimum Revenue Provision  
All circulated to members under separate cover

**6.0 Legal considerations:**

None

**7.0 Human Resources considerations:**

None

**8.0 Equalities considerations:**

None

**9.0 Financial considerations:**

9.1 Please see the Report and its Annexes A, B, C and D.

**10.0 Risk management considerations:**

10.1 Liquidity Risk (accessibility and/or running out of cash)  
Market Risk (Movements in interest rates – yield)  
Credit Risk (investment counterparties might default – security)  
Operational Risk (adequacy of internal processes)

**11.0 Ethical considerations:**

None

**12.0 Internal/ External Consultation undertaken:**

12.1 With the Council's Treasury Management Panel

**13.0 Background papers:**

None

**14.0 Key decision information:**

14.1 Is this a key decision? Yes

- 14.2 If so, Forward Plan reference number: 30/2014
- 14.3 If a key decision, is the decision required in less than five days? No
- 14.4 If **yes**, please describe the reason for urgency:

**15.0 Call-in information:**

- 15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No
- 15.2 If **yes**, please give reason:

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 30<sup>th</sup> January 2015 Date approved:

**17.0 Declarations of interest (if applicable):**

17.1 None

**18.0 Executive decision:**

18.1 The Executive resolved as follows:

To recommend to Council to:

1. Adopt all the Elements of the Treasury Management Strategy 2015/16 and to approve the Prudential Indicators and Limits for 2015/16 – 2017/18 which are set out within Annex B to this report.
2. Approve the Prudential Indicators and Limits for 2015/16 – 2017/18 which are set out within Annex C to this report; and
3. Approve the Minimum Revenue Provision Policy Statement for 2015/16 within Annex D to this report.

**18.2 Date of Decision:**

9<sup>th</sup> February 2015

**19.0 Reason(s) for decision:**

A feature of the 2011 edition of the CIPFA Code of Practice on treasury management activities is the annual approval of strategy and reporting of performance information. The report circulated to members sets out the Council's Treasury Management Strategy for 2015/16.

**19.1 Date Decision published:**

10<sup>th</sup> February 2015

**20.0 Executive Members in attendance:**

20.1 Councillor Blackburn, in the Chair

Councillors Cain, Campbell, Collett, Cross, Jackson, Jones, Rowson and Wright

**21.0 Call-in:**

21.1

**22.0 Notes:**

22.1

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Alan Cavill , Director of Place Steve Thompson, Director for Resources
<b>Relevant Cabinet Member:</b>	Councillor Gillian Campbell, Cabinet Member for Housing, Public Safety and Enforcement
<b>Date of Meeting:</b>	27 February 2015

## PROPOSED RENT REVIEW 2015/ 2016

### 1.0 Purpose of the report:

1.1 The Council will be asked to consider the levels of rents and service charges to be charged in connection with Housing Revenue Account dwellings during 2015/ 2016.

### 2.0 Recommendation(s):

2.1 To consider the recommendations of the Executive (to be circulated after the Executive meeting on 23<sup>rd</sup> February 2015).

### 3.0 Reasons for recommendation(s):

3.1 To consider the recommendations of the Executive (to be circulated after the Executive meeting on 23<sup>rd</sup> February 2015).

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:

To set a different rate for rents.

#### **4.0 Council Priority:**

4.1 The relevant Council Priorities are:

- Improve housing standards and the environment we live in by using housing investment to create stable communities.
- Create safer communities and reduce crime and anti-social behaviour.

#### **5.0 Background Information**

5.1 The Executive at its meeting on 23 February 2015, will be asked to consider a report regarding the draft Housing Revenue Account budget and the level of rents in relation to Council housing dwellings and service charges to be applied during the next financial year. The report circulated to members under separate cover details the 2015/ 2016 Draft Budget and the proposed changes in rent and service charges.

5.2 New charges for Housing Revenue Account Services and related Non-Housing Revenue Account properties are also due to be considered.

5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 23<sup>rd</sup> February 2015, in connection with the Proposed Rent Review. If any member requires further copies then please contact the Democratic Governance division on 01253 477034. The decision notice from that meeting of the Executive will be circulated to all members once published.

5.5 Does the information submitted include any exempt information? No

#### **5.6 List of Appendices:**

Appendix 5 (a) – Executive Decision Notice– Proposed Rent Review – 23<sup>rd</sup> February 2015 to be circulated after the Executive on Monday 23<sup>rd</sup> February 2015.

#### **6.0 Legal considerations:**

6.1 None.

#### **7.0 Human Resources considerations:**

7.1 None.

#### **8.0 Equalities considerations:**

8.1 An Equalities Impact Analysis has been completed.

**9.0 Financial considerations:**

9.1 Detailed in the report, which was circulated with the Executive agenda for its meeting on 23 February 2015.

**10.0 Risk management considerations:**

10.1 None.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 The rent report is shared with the Board of Blackpool Coastal Housing Limited, which includes tenant and leasehold representatives and independent members.

**13.0 Background papers:**

13.1 None.

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	27 February 2015

## COUNCIL TAX 2015/ 2016

### 1.0 Purpose of the report:

1.1 To consider the recommendations of the Executive in relation to the draft General Fund Revenue Budget and the setting of a Council Tax for the 2015/ 2016 Financial Year.

### 2.0 Recommendation(s):

2.1 To consider the recommendations of the Executive (to be circulated following its meeting on 23<sup>rd</sup> February 2015).

### 3.0 Reasons for recommendation(s):

3.1 To be circulated following its meeting on 23<sup>rd</sup> February 2015.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:

A different makeup of the Revenue budget could be applied.

### 4.0 Council Priority:

4.1 The relevant Council Priority is "Deliver quality services through a professional, well-rewarded and motivated workforce."

## 5.0 Background Information

- 5.1 The purpose of this report is to determine the overall level of net expenditure to be included in the General Fund Revenue Budget for 2015/ 2016 and to identify a budget savings plan that will ensure a balanced Budget.
- 5.2 The draft budget was referred by the Executive for consultation with meetings of the Trade Unions and Non Domestic Ratepayers and then to a meeting of the Scrutiny Committee, all of which were held on 13 February 2015. The Executive as its meeting on 23 February 2015 will consider the comments from these meetings.
- 5.3 Following the Executive meeting on 23<sup>rd</sup> February, a copy of the recommendations from that meeting together with a summary Appendix 6 (c) detailing the full recommendations to Council will be sent to all members.
- 5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 9<sup>th</sup> February 2015, in connection with the General Fund Revenue Budget. A copy of the Executive agenda for the 23<sup>rd</sup> February 2015 meeting was also sent to all members on Friday 13<sup>th</sup> February 2015. If any member requires further copies then please contact the Democratic Governance division on 01253 477034. Attached at Appendix 6(a) is the decision notice from the meeting of the Executive on 9<sup>th</sup> February 2015.
- 5.5 In accordance with The Local Authorities (Standing Orders) (England)( Amendment) Regulations 2014, the Council is asked to note that a recorded vote is required on the budget decision or any amendment to it.

5.6 Does the information submitted include any exempt information? No

### 5.7 List of Appendices:

Appendix 6 (a) – Executive Decision Notice EX6/2015 – General Fund Revenue Budget – 9<sup>th</sup> February 2015

Appendix 6 (b) – Executive Decision Notice– **Council Tax 2015/2016**– to be circulated after the Executive on Monday 23<sup>rd</sup> February 2015.

Appendix 6 (c) – A summary document detailing all the recommendations for Council to consider relating to the setting of a Council Tax in accordance with the Localism Act 2011 – to be circulated after the Executive on Monday 23<sup>rd</sup> February 2015.

**6.0 Legal considerations:**

6.1 It is a Council function to determine the level of Council Tax and to set a budget.

**7.0 Human Resources considerations:**

7.1 Human Resources considerations were detailed in the budget report, which was circulated with the Executive agenda for its meeting on 9 February 2015.

**8.0 Equalities considerations:**

8.1 An Equalities Analysis forms Appendix 3 to the budget report, which was circulated with the Executive agenda for its meeting on 9<sup>th</sup> February 2015.

**9.0 Financial considerations:**

9.1 As outlined in the Budget report, which was circulated with the Executive agenda for its meeting on 9<sup>th</sup> February 2015.

**10.0 Risk management considerations:**

10.1 As outlined in the Budget, which was circulated with the Executive agenda for its meeting on 9 February 2015.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 Consultation will take place at separate meetings with the Trade Unions and Business Ratepayers on 13 February 2015. It has also taken place at a meeting of the Blackpool Equalities Forum on the 21<sup>st</sup> January 2015 and at a meeting with the Area Forum Community Representatives on the 10<sup>th</sup> February 2015. A full scale open access consultation exercise has also taken place for four weeks from the 12<sup>th</sup> January 2015.

**13.0 Background papers:**

13.1 Budget working papers.

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## Appendix 6a

<b>Notice of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX6/2015
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Simon Blackburn, Leader of the Council
<b>Date of Meeting:</b>	26 <sup>th</sup> January 2015

### REVENUE BUDGET 2015/2016

#### 1.0 Purpose of the report:

1.1 Proposal for Blackpool Council's draft Revenue Budget 2015/16 as outlined in the report circulated to Members under separate cover.

#### 2.0 Recommendation(s):

2.1 To recommend to Council the level of net expenditure for the draft General Fund Revenue Budget 2015/16 of £127,712,000 (reference paragraph 6.2 of the report).

2.2 To recommend to Council a level of budget savings of £25.2m (reference paragraph 7.1 and 7.2 of the report and Appendix 2).

2.3 To recommend to Council that the Chief Executive be authorised to take any necessary steps to ensure all staffing savings are achieved (reference paragraph 8.1 of the report).

2.4 To recommend to Council that the target level of working balances remains at £6m (reference paragraph 11.4 of the report).

2.5 To note the position regarding support for the voluntary sector (reference paragraph 9.1 of the report).

2.6 To note that the Finance and Audit Committee will be formally consulting the Trade Unions and Business Ratepayers on the proposals on the morning of 13th February 2015.

2.7 To refer this report and any comments arising from the meetings outlined at (paragraph 2.6 of Report) above for consideration and comment to a Joint Meeting of the Scrutiny Committee and Finance and Audit Committee on the afternoon of 13th February 2015

2.8 To consider any further facts and information which subsequently come to light and report the details to the meeting of the Executive on 23rd February 2015.

**3.0 Reasons for recommendation(s):**

3.1 To enable progression to the next stage of the consultation and scrutiny process.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget.

3.3 Other alternative options to be considered:

As outlined in the Budget report.

**4.0 Council Priority:**

4.1 The relevant Council Priority is

“Deliver quality services through a professional, well-rewarded and motivated workforce “

**5.0 Background Information**

5.1 The purpose of this report is to determine the overall level of net expenditure to be included in the General Fund Revenue Budget for 2015/16 and to identify a budget savings plan that will ensure a balanced Budget.

5.2 Does the information submitted include any exempt information? No

**5.3 List of Appendices:**

Revenue Budget 2015/2016 Report  
Appendix 1- Detailed Budget Book

Appendix 2- Proposed Savings  
Appendix 3- Equality Analysis  
Appendix 4- Assessment of Significant Risks

All circulated to members under separate cover.

**6.0 Legal considerations:**

6.1 None

**7.0 Human Resources considerations:**

7.1 Human Resources considerations are outlined in the budget report.

**8.0 Equalities considerations:**

8.1 An Equalities Analysis forms Appendix 3 to the budget report.

**9.0 Financial considerations:**

9.1 As outlined in the Budget report

**10.0 Risk management considerations:**

10.1 As outlined in the Budget report

**11.0 Ethical considerations:**

11.1 None

**12.0 Internal/ External Consultation undertaken:**

12.1 Consultation will take place at separate meetings with the Trade Unions and Business Ratepayers on 13th February 2015. It has also taken place at a meeting of the Equality Group.

**13.0 Background papers:**

13.1 Budget working papers

**14.0 Key decision information:**

14.1 Is this a key decision? Yes

- 14.2 If so, Forward Plan reference number: 31/2014
- 14.3 If a key decision, is the decision required in less than five days? No
- 14.4 If **yes**, please describe the reason for urgency:

**15.0 Call-in information:**

- 15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No
- 15.2 If **yes**, please give reason:

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 30<sup>th</sup> January 2015 Date approved: N/A

**17.0 Declarations of interest (if applicable):**

17.1 None

**18.0 Executive decision:**

**18.1 The Executive resolved as follows:**

1. To recommend to Council the level of net expenditure for the draft General Fund Revenue Budget 2015/16 of £127,712,000 (reference paragraph 6.2 of the report).
2. To recommend to Council a level of budget savings of £25.2m (reference paragraph 7.1 and 7.2 of the report and Appendix 2).
3. To recommend to Council that the Chief Executive be authorised to take any necessary steps to ensure all staffing savings are achieved (reference paragraph 8.1 of the report).



4. To recommend to Council that the target level of working balances remains at £6m (reference paragraph 11.4 of the report).
5. To note the position regarding support for the voluntary sector (reference paragraph 9.1 of the report).
6. To note that the Finance and Audit Committee will be formally consulting the Trade Unions and Business Ratepayers on the proposals on the morning of 13th February 2015.
7. To refer this report and any comments arising from the meetings outlined at (paragraph 2.6 of Report) above for consideration and comment to a Joint Meeting of the Scrutiny Committee and Finance and Audit Committee on the afternoon of 13th February 2015.
8. To consider any further facts and information which subsequently come to light and report the details to the meeting of the Executive on 23rd February 2015.

**18.2 Date of Decision:**

9<sup>th</sup> February 2015

**19.0 Reason(s) for decision:**

To enable progression to the next stage of the consultation and scrutiny process.

**19.1 Date Decision published:**

10<sup>th</sup> February 2015

**20.0 Executive Members in attendance:**

20.1 Councillor Blackburn, in the Chair

Councillors Cain, Campbell, Collett, Cross, Jackson, Jones, Rowson and Wright

**21.0 Call-in:**

21.1

**22.0 Notes:**

22.1

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